



## Warehouse Associate

### Employer

Schwihag

### Position Information

**Job Title:** Warehouse Associate

**Employment Status:**

**FLSA Status:**

**How to apply:** Online

We are looking for a **Warehouse Associate** to support our company's warehouse operations. You will perform various warehouse activities and help organize our storage areas and maintain our inventory. Additionally, your job will be to prepare and package orders fast and correctly to customer specifications.

You should have great attention to detail to maintain accurate records. Physical strength is required since you often need to lift packages by hand. If you're also reliable and fast on your feet, we'd like to meet you.

### **Responsibilities:**

- Inspect products for defects and damages
- Check incoming deliveries to make sure all ordered material meets quality standards
- Pack products according to customer specifications
- Organize stock in the most efficient way using forklifts, pallets, cranes etc.
- Pull material to fulfil orders properly
- Wrap orders and place them on trucks for delivery
- Document packages, orders, materials and any stock movements

### **Requirements and Skills:**

- Proven experience as a Material Handler, Warehouse Associate or similar position
- Experience in using warehouse equipment (e.g. forklifts, pallet jacks)
- Strong communication skills
- Dexterity and attention to detail
- Organizational skills
- Ability to meet the physical demands of the job
- License to operate forklifts
- Availability to occasionally work overtime
- High school diploma preferred



**Application Instructions:**

**Send application to**

Schwihag Track and Switch Technology Inc., USA

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